

MOOR MONKTON PARISH COUNCIL

Minutes Parish Council meeting on 18th May 2022 at 7.30pm

The Schoolroom

Present: Cllr Peter Gibbs (Chairman), Cllr Robert Tomlinson (Vice Chairman), Cllr, Ann Johnson Cllr Philiskirk
Cllr L. Tomlinson and Linda Goddard (clerk) 5 members of the public

- 22.001 To Elect a new Chairman & Vice Chairman and receive the Chairman's Declaration of Office** Cllr Gibbs was elected Chairman and Cllr R Tomlinson Vice Chairman
- 22.002 a) To receive any declarations of disclosable interest, not previously declared under the Council's Code of Conduct or member's Register of Disclosable Pecuniary Interest on any matter of business.** None
- b) To receive, consider and decide on any applications for dispensation** None
- 22.003 To receive apologies and approve reasons for absence.** Cllr A Myatt
- 22.004 To approve and confirm the Minutes of the Parish Council Meeting on 16th March 2022, which have been previously circulated to all Councillors, as a true and correct record.** Approved and signed
- 22.005 Public Participation** Limited to 3 mins per person per subject
- 22.006 Planning applications**

To consider any new Planning Applications received since the last full meeting:

APPLICATION NO: 6.115.152.A.FUL 22/01041/FUL

PROPOSAL: Raising of roof height, installation of new roof, loft conversion, erection of front porch and single storey rear extension, alterations to fenestartuion, installation of 7no. rooflights and erection of single storey garden annexe.
(Revised scheme)

COUNCIL HAD NO OBJECTIONS

- **To note Local Authority Planning decisions: None**

- **To note Local Authority Planning Enforcements**

21/00511/BRPC15

Rhondali, Moor Monkton York YO26 8JJ

Non-compliance of condition 3 of planning permission 21/00583/FUL drainage

Drainage plan submitted, under investigation – **case closed**

21/00394/PR15

Land comprising field at Green Lane, Moor Monkton

Erection of chemical storage container

Legal team deem the container a development and will need planning permission. Owner will need to submit for retrospective permission – **application requested**

21/00018/PR15

Land comprising field at 453638 455347 Scragglethorpe Lane Moor Monkton

Alleged breach: Felling of ancient hedgerow

Experts have visited site and the hedge has not grown sufficiently, they have contacted the owner re a, hedgerow replacement notice. **Replacement notice to be issued in September to allow owners time to comply with the notice**

- **To note outstanding Local Authority Planning Applications**

SITE AT: Fourways Moor Monkton YO26 8JJ

PROPOSAL: Change of use from (Use Class A1) retail horticulture to (Use Class C1) holiday cabin site to allow siting of 12 holiday cabins with associated landscaping and parking

APPEAL DISMISSED

APPLICATION NO: 6.115.150.FUL 21/01448/FUL

PROPOSAL: Erection of a 2 storey rear extension to the existing dwelling.

LOCATION: 2 Laburnum Court Church Lane Moor Monkton YO26 8JA

APPEAL DISMISSED

Following a discussion it was agreed that the clerk should draft a note to planning regarding the parking of commercial vehicles in the front garden of Rhondali

22.007 Finance – Moor Monkton Parish Council (MMPC)

- (a) **To receive a financial statement / bank reconciliation in line with HSBC bank statements**
 - Bank statements were studied by the councillors and approved
 - Financial statements and the budget monitor where studied and approved
- (b) **To report on income received from HBC**
 - Clerk reported that £2250.00 had been received from HBC
- (c) **To note accounts for payment**

Payable to	Amount
BHIB insurance	£268.05
Clerks Wages (April/May)	£310.00
Clerks travel expenses/expenses	£52.20
YCLA membership	£135.00
Elkerlodge bookkeeping	£100.00

TOTAL

£865.25

- (d) **To note the following payments previously authorised:**
 - **Clerks salary (1/4/22 – 31/5/22) and inland revenue**
 - **Approved**

- (e) **To approve Section1 Annual Governance Statement 2021/22 for MMPC on page 5 of Annual Governance and Accountability return (AGAR)**
 - Approved, signed and to be submitted **RESOLVED**
- (f) **To approve Section 2 Accounting Statements on page 6 of AGAR 2021/22**
 - Approved, signed and to be submitted **RESOLVED**
- (g) **To certify MMPC as exempt from external audit for fiscal year 2021/22**
 - Approved, signed and to be submitted **RESOLVED**
- (h) **To consider and approve the annual insurance renewal**
 - Cllr R Tomlinson had reviewed in detail and recommended approval, this was agreed **RESOLVED**
- (i) **To discuss level of reserves, including those earmarked for future village development**
 - The auditor had recommended that the earmarked reserves may need to be reduced to allow sufficient funds to run the council. At present it was decided there were sufficient but this will be monitored in line with future expenditure
 - Cllrs R Tomlinson, Cllr L Tomlinson and the Clerk will produce a plan for the future village development to be discussed
- (j) **Progress on Bank Account review**
 - No reply has been received from HSBC. Clerk and Cllr Johnson will arrange to go in person to the bank
 - Clerk to also contact YCLA to see what other councils are doing
- (k) **To discuss audit and to review progress on audit plan**
 - Audit report had been circulated to the councillors. Clerk read out the recommendations and will produce a plan to action the relevant recommendations
 - The MMPC audit plan is on track

- 22.008 To receive District and County Councillor's comments (if present).**
- Cllr Warneken- NYCC - not present
 - Cllr Myatt – HBC – not respend
 - Clerk to contact Cllr Warneken to ensure he is aware of outstanding issues
- 22.009 To report on other HBC/NYCC issues if not covered in their reports – no update**
- 22.010 To report on Progress with highways on specific issues: - no update**
- 22.011 (20.083) Church of England discussions :**
- Kathryn Wright has be chasing further quotes without success, It was agreed that we will make a decision based on 2 quotes rather than the normal 3
 - Once the quote is agreed, Cllr R Tomlinson will contact War Graves charity to apply for a grant
- 22.012 (20.112) Flooding on the cattle grid on the track off the start of East Lane –**
- We have not heard back from Highways regarding the drainage map

- Cllr Gibbs to try again and we will ask Cllr Warneken for his support

22.013

To discuss participation in the Queens Platinum Jubilee:

- Paul Harrison gave an update on the plans which have been well received and the events should be well attended
- He asked to pass on that Red House are hosting a traditional cricket tea on Sunday 5th June, any villagers are welcome
- Parish council voted to grant £200 towards the cost of the celebrations. Clerk to check how S.137 should be followed
- Discussions took place on the potential for a Jubilee tree to be planted on Church Lane. Trevor Woodward will contact highways to explore this and if agreed will source a tree

22.014

Increased litter in the village

- Litter pick went well - we did not use the £50 for tea's
- Trevor reported that the amount of litter has slowed down in recent weeks

22.015

To receive a Neighbourhood Watch/Defibrillator Report

- Nothing new to report from Neighbourhood watch, it was noted that the recent burglaries did not get reported more widely by Neighbourhood watch
- The defibrillator lock is now working correctly and is continued to be monitored. The purchase of a new lock was approved if this changes
- CCTV in the village:
 - Clerk had circulated the response from YCLA which needs further review
 - Cllr R Tomlinson to review and report at the next meeting

22.016

Update on Local elections – 5th May – all councillors were re-elected

RESOLVED

22.017

Issues surrounding Hedge cutting in the village –

- Following correspondence from a parishioner it was confirmed that Hedges were the responsibility of land owners to maintain and ensure the safety of the village. It was noted as a reminder that hedges should not be cut after March
- It was noted that the verges were not being cut until the 1st week in June to encourage wildlife and wild flowers which was working well

RESOLVED

22.018

Discussion on notice boards

- Allocation of keys – it was agreed that a representative from Gardening Club, RKC and MMVA should have a key to the notice board at Lane End. Cllr Johnson to distribute
- Due to the amount going on the notice boards, it was agreed that minutes will only be displayed for 2 weeks and that the Clerk will monitor what is displayed and weed as appropriate

RESOLVED

22.019

To receive report from Councillors on any meetings/conferences attended

- No meetings attended

- Cllr R Tomlinson and Cllr L Tomlinson were appointment to represent Moor Monkton attend YCLA meetings

22.020 To note correspondence received by the Clerk and previously circulated: noted

22.021 To consider items for the next agenda – none noted

22.022 To Consider date for next meeting – 13th July at 7:30

Signed:

Chairman

DATE